



**Public Notice of
Special Meeting/Board Retreat
and Regular Meeting**

The Vernon College Board of Trustees will conduct a Special Meeting for a Board Retreat on Wednesday, July 10, 2019 from 8:30 a.m. until 12:00 noon, in the *Board Room* on the *Vernon Campus* in Vernon, Texas followed by a Regular Board Meeting beginning at 1:00 p.m. The Board will consider and discuss the following items during the Board Retreat. No action will be taken. The Board will adjourn and reconvene for the Regular Board Meeting to consider and act upon lawful subjects that may come before it as detailed in the following agenda. The Board will have lunch from 12:00 noon to 1:00 p.m. with no board business discussed.

Board Retreat
8:30 a.m. – 12:00 p.m.

1. Call the Meeting to Order – Chairman Smith
2. Retreat Agenda – several topics generated by January 2018 Board of Trustees self-reflection exercise
 - 8:30 – 9:00 Breakfast, coffee, etc.
 - 9:00 – 9:45 Review items from Board Self-Reflection survey
 - Board policy – Dr. Johnston
 - Participation in National Associations/Conferences – Dr. Johnston
 - Student Success – Criquett Lehman, Dr. Nordone
 - Guided Pathways – Dr. Crandall
 - 9:45 – 10:00 Vernon College enrollment data Fall 2009 thru Spring 2019 – Betsy Harkey
 - 10:00 – 10:15 THECB Financial Conditions Analysis – Garry David
 - 10:15 – 10:30 Break
 - 10:30 – 10:45 Profit/loss by location review – Garry David/Dr. Johnston
 - 10:45 – 11:00 Facilities – Garry David/Dr. Johnston
 - 11:00 – 11:30 Role of the board in planning and goal setting – Betsy Harkey
 - 11:30 – 12:00 Tour of VC Nursing Simulation Lab – Dr. Crandall/Dr. Rivard
 - 12:00 – 1:00 Lunch
3. Personnel Discussion – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code.
4. Adjourn

Regular Board Meeting
1:00 p.m.

1. Call the Meeting to Order – Chairman Smith
2. Consent agenda
 - a. Consider approval of the *Minutes of the May 15 Special Board Meeting and June 12, 2019 Regular Board Meeting* – Exhibit
 - b. Consider approval of the *Presidents monthly travel expense report* – Exhibit

3. Action Items

- A. Consider Approval of the *Financial and Investment Reports as of June 30, 2018* – Garry David – Exhibit
- B. Consideration of *2019-2020 Handbook/Manual Updates and Revisions* – Dr. Johnston – Exhibits
 - 1. Employee Handbook
 - 2. Athletic Policy Manual
 - 3. Library Services Handbook
 - 4. Testing Center Manual
 - 5. Workforce Program Handbooks
 - *Associate Degree Nursing*
 - *Basic Law Enforcement*
 - *Cosmetology*
 - *EMS Training*
 - *Health Information Management*
 - *Licensed Vocational Nursing*
 - *Pharmacy Technician*
 - *Surgical Technology*
- C. Consideration of *2019-2020 I.S.D. Contract Agreements* - Dr. Johnston/Shana Drury – Exhibits
 - Burkburnett I.S.D. – Health Occupations, Culinary Arts
 - City View I.S.D. – Health Occupations
 - Electra I.S.D. – Health Occupation
 - Haskell I.S.D. – Health Occupations
 - Holliday I.S.D. – Health Occupations
 - Iowa Park I.S.D. – Health Occupations
 - Vernon I.S.D. – Health Occupations
- D. Consideration of *Application/Notification to the Texas Higher Education Coordinating Board for Approval to Pursue a Branch Campus and a Branch Campus Maintenance Tax in Wichita County* – Dr. Johnston
- E. Consideration of *Tax Resale Deeds* – Dr. Johnston – Exhibit

4. Public Comment

5. President's Report/Board Discussion Items

- A. Board Member/Comments/Discussion
- B. Wilbarger County Appraisal District 2019 Proposed Budget
- C. 2019-2020 Budget Discussion – draft 4
- D. Tax Appraisal and Tax Rate update
- E. Enrollment Update
- F. SACSCOC Reaffirmation update – Betsy Harkey/Dr. Johnston
- G. Reminder of upcoming events:
 - (1) Vernon College Foundation Board Meeting – Thursday, July 18, 2019 – 10:00 am
 - (2) “Regular” Office Hours begin – 8:00 am Monday, July 29, 2019
 - (3) Surgical Technology Pinning, MPEC – Friday, August 9, 2019 – 6:00 pm—
 - (4) Fall Semester Kickoff for all Faculty & Staff – Monday, August 19, 2019
 - (5) Registration On-Site – August 20-22, 2019
 - (6) Classes begin – August 26, 2019
 - (7) Labor Day Holiday – September 2, 2019
- H. Philanthropic Report/Outside Grants Report – Exhibit

6. Personnel – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code – Exhibits

7. Adjourn

Note: The Vernon College Board of Trustees reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development).